



The Town Hall, 63 High Street,
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Town Clerk – Ms. Kate Mason

Dear Councillor,

There will be a meeting of the **General Council** on **Wednesday, 4th April 2012** at 7.30 p.m. in the Town Hall Council Chamber.

Ms. K Mason, Town Clerk.

Prior to the meeting, It's Your Choice Charity will give a short presentation to the Town Council on their work in the parish.

1. To receive any apologies for absence
2. To receive any Declarations of Interest
3. To confirm the minutes of the General Council meeting held on 7th March 2012 and any matters arising
4. To receive a report on any matters under Section 17 of the Crime & Disorder Act
5. To receive a report from the Town Mayor
6. To receive a report from the County Councillor
7. To receive a report from the District Councillors
8. To receive details of Monies collected and payments of accounts
9. To receive the Planning Committee minutes of the 14th March 2012
10. To confirm the minutes of the Finance & Policy Committee held on the 28th March 2012
11. To report on any Health & Safety issues

Meeting to be adjourned for the Public Session

12. To receive reports from representatives on Outside Bodies and meetings attended
13. To note any items of correspondence
14. To receive a report from the Clerk or any other relevant business
15. To note the date of the Annual Council meeting as **Wednesday, 2nd May 2012.**

Members of the Public and Press are welcome at both meetings