

## FORDINGBRIDGE TOWN COUNCIL

### Minutes of the Annual Council Meeting held on 1<sup>st</sup> May 2013 at 7.30 pm in the Town Hall

#### Present:

Cllr Connolly – Chairman

Cllrs Adams, Anstey, Lewendon, Paton, Perkins, Price, Robbins, (A) Wilson & (G) Wilson

#### In attendance:

Ms K Mason, Town Clerk

HCC Cllr E Heron

NFDC Cllr R Bellows

NFDC Cllr Sevier

#### 1. To elect the Town Mayor for the forthcoming year

It was proposed by Cllr Paton and seconded by Cllr Perkins that Cllr Connolly be elected as the Town Mayor for the forthcoming year. All in favour, Carried.

#### 2. To elect a Deputy Mayor for the forthcoming year

It was proposed by Cllr Perkins and seconded by Cllr Paton that Cllr Price be elected as Deputy Mayor for the forthcoming year. All in favour, Carried.

#### 3. Apologies

There were apologies for absence from Cllrs Fulford and Hale.

#### 4. Declarations of Interest

There were no declarations of interest

#### 5. To receive any matters raised by members of the public

No members of the public present.

#### 6. To confirm the minutes of the meeting held on 3<sup>rd</sup> April 2013 and report on any matters arising

It was proposed by Cllr (G) Wilson and seconded by Cllr Adams that the minutes of the meeting held on 3<sup>rd</sup> April be signed as a true record subject to the following alteration:

##### Agenda item 7

Cllr Perkins asked why road repairs were ~~asking~~ taking so long to take place .....

All in favour, Carried.

There were no matters arising.

#### 7. To review the delegation arrangements to committees, sub-committees, employees and other local authorities

It was agreed to defer this agenda item to the Finance & Policy meeting on 29<sup>th</sup> May 2013.

#### 8. To elect membership of the following Committees and Committee Chairmen & Vice Chairman

##### Finance & Policy Committee.

All members of the Council form this Committee.

It was proposed by Cllr Perkins and seconded by Cllr Anstey that Cllr Connolly be elected as Chairman:

For: Cllrs Connolly, (A) Wilson, Robbins & Paton

Against: None

Abstained: Cllrs (G) Wilson, Lewendon, Adams & Price.

Carried that Cllr Connolly be Chairman of Finance & Policy.

It was proposed by Cllr Perkins and seconded by Cllr (G) Wilson that Cllr Adams be elected as Vice Chairman. All in favour, Carried.

#### Planning Committee

All members of the Council form this Committee.

It was proposed by Cllr Connolly and seconded by Cllr (A) Wilson that Cllr Fulford be elected as Chairman of the Planning Committee. All in favour, Carried.

It was AGREED that the position of Vice Chairman be elected at the next meeting of the Planning Committee.

### **9. To elect membership of the following committees**

The Chairman & Vice Chairman of the following Committees will be determined at the next meeting of those Committees to be held.

The following membership of Committees was AGREED:

#### Amenities Committee

Cllr. P. Anstey

Cllr. R. Fulford

Cllr. A. Lewendon

Cllr. D. Paton

Cllr. B. Perkins

Cllr. M. Connolly ) ex-

Cllr. D. Price ) officio

#### General Purposes Committee

Cllr. M. Adams

Cllr. E. Hale

Cllr. A. Wilson

Cllr. G. Wilson

Cllr M Robbins

Cllr. M. Connolly ) ex-

Cllr. D. Price ) officio

#### Staff & Remuneration Committee

Cllr M Adams

Cllr M Connolly

Cllr D Price

Cllr R Fulford

Cllr (A) Wilson

#### Transport Committee

Cllr Lewendon

Up to 4 other members of the Council

#### Disability Access Committee

Cllr Fulford

Up to 4 other members of the Council

**10. To confirm representatives of the following outside bodies and agree arrangements for reporting back**

- |                                            |                                  |
|--------------------------------------------|----------------------------------|
| • Avonway Executive                        | Cllr A Wilson                    |
| • Citizens Advice Bureau                   | Cllr G. Wilson                   |
| • Burgate School Community Management      | Cllr R. Fulford                  |
| • Footpath Officer                         | Ruth Croker                      |
| • Fordingbridge Hospital Stakeholder Group | Cllr Lewendon                    |
| • Fordingbridge Sports Club                | Cllr. P Anstey                   |
| • Fordingbridge Tourism Group              | Cllr. M. Adams                   |
| • Friends of Fordingbridge Hospital        | Cllr M Robbins                   |
| • FCAVG                                    | Cllr E. Hale                     |
| • HALC                                     | VACANCY                          |
| • NFATPC                                   | Cllr M Connolly & Cllr R Fulford |
| • NF Consultative Panel                    | Cllr M Connolly & Cllr R Fulford |
| • NPA Quadrant meetings                    | Cllr M Connolly                  |
| • Passenger Transport                      | Cllr A. Lewendon & Cllr D Price  |
| • Twinning Association                     | Cllr G. Wilson                   |
| • Victoria Rooms Committee                 | Cllr E. Hale                     |
| • Youth Action Group                       | Cllr D. Paton & Cllr M Robbins   |

Members to report back at the next General Council meeting after the meeting/event has occurred or send in a written report if absent.

**11. Review of inventory of land and assets including buildings and office equipment, and insurance cover arrangements**

It was AGREED to get advice regarding the lease on the Sports Club building as it is not clear who owns it.

**12. To review the Council's membership of other bodies**

Members noted that the Council is a member of the Hampshire Association of Town & Parish Councils (HALC) and the Society of Local Council Clerks (SLCC). It was AGREED to continue the membership.

**13. To set the dates, times and place of ordinary meetings of the Council for the year ahead.**

It was AGREED that ordinary Council meetings, Finance & Policy, Planning, Amenities & General Purposes Committees would be held on Wednesdays at 7.30 pm in the Town Hall.

The Transport, Disability Access and Staff & Remuneration Committees would meet as required at a date, time and place set by the respective committees.

**14. To receive a report on any matters under Section 17 of the Crime & Disorder Act**

The Police have advised that travellers have occupied a field off Marl Lane which they have bought. Any matters relating to unauthorised camping will be dealt with by Planning Enforcement at New Forest District Council who are aware.

**15. To receive a report from the Town Mayor.**

The Mayor met with members of the Rotary Club and Ian Newman to discuss the future of the Christmas lights in Fordingbridge. A further report will be sent to the Finance & Policy Committee for discussion.

**16. To receive a report from the County Councillor.**

Nothing to report.

**17. To receive a report from the District Councillors**

Cllr Bellows & Sevier reported that following a meeting with the Mayor and Town Clerk regarding the money set aside in 106 agreement contributions they had continued further discussions with the Planning Dept. A meeting has been arranged to discuss financing the Concession building proposed for the Recreation Ground.

*Cllr Heron, Cllr Bellows and Cllr Sevier left the meeting.*

**18. To receive the following Committee meeting minutes and any recommendations contained therein:**

Planning Committee – Resolved: that the minutes of the Planning Committee held on 10<sup>th</sup> April 2013 be received.

Finance & Policy Committee – Resolved: that the minutes of the General Purposes Committee held on 17<sup>th</sup> April 2013 be received.

**19. To report on any Health & Safety issues**

Nothing to report.

**20. To receive reports from representatives on outside bodies**

Cllr Robbins – reported that she had attended a meeting of the Friends of Fordingbridge Hospital. The Committee had agreed a change in the constitution to allow donations to be given to other local organisations. Members queried the legality of this as money had been donated specifically for the hospital.

Cllr (G) Wilson will attend a meeting of the Fordingbridge Hospital Stakeholder Group on Thursday 2<sup>nd</sup> May, instead of Cllr Lewendon, as he is unable to attend.

**21. To note any items of correspondence**

Noting to report

**22. To receive a report from the Clerk or any other relevant business**

Information Office – The Clerk reported that Julie Tadman, one of the Information Officers, has resigned and will leave her post on 7<sup>th</sup> May. Recruitment has already begun and until a new postholder is employed the office hours will be reduced to Mondays, Wednesdays and Fridays, 10 to 4 pm.

**23. To note the date of the next General Council meeting as Wednesday 5<sup>th</sup> June 2013**

The meeting closed at 8.30 pm.