



The Town Hall, 63 High Street,
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Town Clerk – Ms Kate Mason

Dear Councillor,

There will be a meeting of the **Amenities Committee** on **Wednesday, 16th May 2012** at 7.30 p.m. in the Town Hall Council Chamber. This will be followed by a meeting of the **General Purposes Committee**.

Ms K Mason
Town Clerk

AGENDA

1. To receive any apologies for absence
2. To receive any declarations of interest
3. To report on any outstanding matters from the previous meeting of 21st March 2012.
4. To receive any matters raised by Members of the Public
5. To report on any matters relating to the Recreation Ground
 - Public Toilet refurbishment
 - Memorial Gardens
 - Proposed new Sports Facility
6. To report on any matters concerning Open Spaces
7. To discuss tree inspections and the Council's duty of care.
8. To note any items of correspondence
9. To receive a report from the Clerk or any other relevant business
10. To note the date of the next meeting as **18th July 2012**. *This will be preceded by a site visit to the Recreation Ground.*