

FORDINGBRIDGE TOWN COUNCIL

Minutes of the Amenities Committee meeting held at 8.19pm on Wednesday 17th May 2017 in the Town Hall

(Minutes subject to approval at the next meeting of the Committee)

Present:

Cllr Perkins – Vice Chairman
Cllrs Connolly, Price, Lewendon and Fulford

In Attendance:

Mrs H Richards, Town Clerk
Mrs M Coatham – Finance Officer (RFO)
Cllrs Hale and Adams
Melanie Gill, Turks FC

1. To elect a Chairman

Cllr Lewendon proposed and Cllr Price seconded and it was therefore **RESOLVED:** that Cllr Anstey be elected as Chairman of the Amenities Committee. All voted in favour.

2. To elect a Vice Chairman

Cllr Price proposed and Cllr Fulford seconded and it was therefore **RESOLVED:** that Cllr Perkins be elected as Vice Chairman of the Amenities Committee. All voted in favour.

3. To receive apologies for absence

Apologies for absence were received from Cllr Anstey

4. To receive any declarations of interest

No declarations made.

5. To confirm the minutes of the meeting held on 15th March 2017 and report on any matters arising

Cllr Lewendon proposed and it was seconded by Cllr Fulford and therefore **RESOLVED:** that the minutes of the meeting held on the 15th March 2017 be signed as a true record. All in favour.

Matters Arising.

Minute No. 3

- Verti Drainage, Order placed with Ringwood TC awaiting date (& item 7 on Agenda)
- Signs at Recreation Ground - see item 7 on Agenda

6. To receive any matters raised by members of the public

No matters raised.

7. To Report on Matters relating to the Recreation Ground

- Facilities - Item regarding facilities brought forward to allow Turks FC to leave the meeting.

The clerk reported on a written report received from Cllr Anstey who had met with representatives from the Turks FC on Monday 8th May 2017. The Turks provided a proposed refurbishment plan for the changing rooms in the Pavilion, this had been distributed to Members of the Committee prior to tonight's meeting; a risk assessment and details of the Project Manager's experience and suitability have also been received.

The Plan suggests a two phase development (mainly downstairs and upstairs); phase 2 would not be undertaken until the structural integrity of the building had been established (Town Council (FTC) to seek a structural survey). All works would be undertaken by the Turks FC, through the Project Manager as Contractor and at the Football Club's expense. The refurbishment plan also identifies some general maintenance & repair works required to be undertaken (by FTC).

Cllr Fulford proposed and it was seconded by Cllr Lewendon and therefore **RESOLVED:** to recommend to the Finance & Policy Committee to support the Turks Football Club's Refurbishment Proposal for the Pavilion - Phase 1 commencement to be agreed with the Clerk.

All in Favour

Melanie Gill left the meeting.

- Paddling Pool - Now operational
- Replacement Pump House – The Finance Officer reported that the pump house is located on land owned by Wessex Water (and the Tree which damaged it), shed has asbestos roof which will require specialist removal/disposal. While the pump is not currently used, the clerk advised that Regulations may require this in the future and should therefore be retained. Clerk/RFO to investigate replacement shed.
- Pitch Maintenance – the RFO reported that Ringwood TC had quoted for pitch maintenance (verti drainage and goal mouth repair) with two options:
 - 1) 3 year contract - £1468.08 per annum
 - 2) 1 year contract - £1583.28

Cllr Connolly proposed and it was seconded by Cllr Lewendon and therefore **RESOLVED:** that the quote for the 3 year pitch maintenance contract with Ringwood Town Council is accepted. All in favour

- Chain Harrow – The RFO reported that following previous discussions regarding pitch maintenance and following a recurring problem with moles on the pitches, quotes had been obtained for the purchase of a chain harrow which could either be a mounted or drag option – Members agreed that the mounted option should be purchased for **£496.00**.
- Signage – the RFO reported that quotes had been requested – to date only 1 had been received from Blissford Signs in the sum of £3,370.00 for 23 no. signs (inc. posts and installation)

Members agreed that a more consistent and tidy approach could be made by combining several of the existing (& additional) signs into fewer but larger signs and that this would be a great improvement to the appearance of the area.

Cllr Fulford proposed and it was seconded by Cllr Price and therefore **RESOLVED** to purchase the 23 new signs from Blissford Signs in the sum of **£3370.00**.

- Whippet Track & Storage – the Clerk confirmed that agreement had been reached with the Whippet Racing Club for the track to be moved (towards the river) in order to overcome the problem with the dip in the track. The Club could achieve this move without the need for remarking the track.

Following discussion with the Club, the Clerk and Cllr Anstey, the groundsman had successfully moved the storage container to enable the door to full open for access.

8. To discuss CIL & S106 Expenditure

The RFO advised that some of the Developer Contributions allocated would be lost if not spent soon as terms required pay back by agreed dates. Contributions received relating to the former Fordingbridge Hospital redevelopment, had been allocated (by New Forest DC) for Adult Gym Equipment at Whitsbury Road. Consideration should be given to the balance of funds allocated to the Recreation Ground (MUGA/changing facilities) and also Bishops Pond (RFO to ascertain allocation, access to Bishops Pond?). The RFO advised that £45,000 would be lost next year if not spent.

Cllr Fulford proposed and it was seconded by Cllr Lewendon and therefore **RESOLVED**: to recommend to the Finance & Policy Committee to re-allocate funds to provide a Multi-Use Games Area (MUGA) at the Recreation Ground and to progress the project. All in favour

9. To report on any matters concerning Open Spaces

The Clerk reported on correspondence recently distributed by the Fordingbridge Conservation Volunteer Action Group (FCVAG) to local residents (Normandy Way area) relating to recent fly tipping of garden waste at Bishops Pond.

Cllr Connolly advised that this had also again taken place on NFDC land – Town Clerk to contact New Forest DC, Environmental Protection.

10. To report on any Tree Works

The clerk reported that the Lengthsman and Groundsman had recently completed tree works at Parsonage Park.

The Finance Officer reported that bark had been removed from the tree immediately in front of the kiosk in the Memorial Gardens, and the tree appeared to be dying – Avon Tree Care to inspect and report.

11. To note any items of Correspondence

The clerk reported on correspondence received from the following:

Goldwing Motorcycle Owners Club – Request to hold an event, including camping in May 2018 – Turks FC have already provisionally booked the facilities for their proposed 150th Anniversary celebrations.

New Forest DC – Leisure Services – Activity Roadshow, Summer Holidays 2017, event to be held at the Recreation Ground.

12. To receive a report from the Clerk or any other business

The Clerk reported that there had recently been vandalism carried out to the kiosk and graffiti in the Children's Play Area, this had been reported to the Police – groundsman to action repair/clean up.

13. To note the date of the next meeting as Wednesday 19th July 2017

The meeting closed at 9.15pm