

## FORDINGBRIDGE TOWN COUNCIL

### Minutes of the General Purposes Committee held at 8.40pm on Wednesday 15<sup>th</sup> March 2017 in the Town Hall

(Minutes subject to approval at the next meeting of the Committee)

**Present:**

Cllr Earth – Chairman  
Cllrs Adams, Wilson, Hale & Anstey

**In attendance:** Mrs H Richards, Town Clerk  
Mrs M Coatham, Finance Officer  
Ruth Croker, Footpath Officer  
Cllr Fulford

**1. To receive any apologies for absence**

Apologies were received from Cllr Connolly

**2. To receive any declarations of interest**

Cllr Adams declared an interest in Agenda Item 6 as a member of FES (hirer of hall).

**3. To confirm the minutes of the meeting held on 18<sup>th</sup> January 2017 and report on any matters arising**

Cllr Hale proposed and it was seconded by Cllr Anstey and therefore **RESOLVED:** that the minutes of the meeting held on the 18<sup>th</sup> January 2017 be signed as a true record. All in favour.

Matters Arising

Minute No. 8 – Exploring Fordingbridge Leaflets – the Clerk advised that an amendment is required to the leaflet before the re-print.

**4. To receive any matters raised by members of the public**

No matters raised.

**5. To report on Matters concerning St Mary's Closed Churchyard and Stuckton Road Cemetery.**

- Review of burial charges

following discussion Cllr Hale proposed and it was seconded by Cllr Adams and therefore **RESOLVED:** to recommend to Finance & Policy Committee increase the Burial Charges in relation to EROB from 1<sup>st</sup> April 2017 as follows:

Purchase of Exclusive Rights of Burial (30 years)

	<u>Resident</u>	<u>Non Resident</u>
Grave Space	Increase to £350 (from £300)	Increase to £700 from £600
Cremation Plot	Increase to £175 (from £150)	Increase to £350 from £300

Appendix A refers

## 6. To report on any matters relating to the Town Hall

The Clerk reported on the following:

- Inspection of Town Hall Roof & Council Chamber – Inspection by roofing contractor completed, report awaited on findings – designer/architect to contact Conservation Officer at New Forest DC to discuss remedial works.
- Review of Hire Charges

Following discussion, Cllr Wilson proposed and it was seconded by Cllr Hale and therefore **RESOLVED**: to recommend to the Finance & Policy Committee that the Hire Rates for the Town Hall be increased as Schedule attached as Appendix B.

## 7. To report any matters relating to the Information Office

Following the recent discussions regarding accommodation, Members agreed that a briefing session should be held for all Members to review this project and agree objectives.

## 8. To report any matters concerning Footpaths

- Footpath 78b – Puddleslosh Lane -The Footpaths Officer reported that a meeting between Hampshire CC, Countryside Officer, Town Council, footpaths officer and local residents had taken place that afternoon regarding Footpath 78b to clarify the current situation and proposed actions to resolve the issues with the path.
- Avon Valley Path – New Bridge installed however path very wet at present . The Footpath Officer advised that once the new Map board was in position at St Mary’s Churchyard, an opening and walk would be organised, led by Ruth.
- Sandleheath Cycle Path – from Industrial Estate to Marl Lane for use as safe route to school, however Puddleslosh Lane very wet at present time and not suitable for use by children as route to school.

## 9. To report on any matters concerning Highways

To consider a request for a Disabled Persons Parking Place at Penny’s Crescent. Cllr Fulford, speaking from the public gallery, raised concern over setting a precedent for creation of resident’s parking space. Members were unclear of the proposed position for this space and requested that the Clerk re-distribute the application details – response to be delegated to Chair of General Purposes following members review of application.

## 10. To report on any matters concerning allotments

- Review of Allotment Charges

Following discussion regarding the cost of maintenance at the allotment gardens, including the provision of mobile toilets during summer months, Cllr Hale proposed and it was seconded by Cllr Adams and therefore **RESOLVED**: to recommend to the Finance & Policy Committee to increase the Allotment Rents from the 1<sup>st</sup> September 2017 as follows:

### Allotment Charges w.e.f. 1<sup>st</sup> April 2017                      w.e.f. 1<sup>st</sup> September 2017

Half-plot	£15.00 per annum	£18.00 per annum
Full plot	£25.00 per annum	£30.00 per annum

No refunds if tenancy ended through year, part year new tenancy charges at the discretion of the Town Clerk or Allotment Committee

**11. To note any items of correspondence**

No items of correspondence to report.

**12. To receive a report from the Clerk or any other relevant business**

Clerk nothing further to report and no other relevant business raised.

**13. To note the date of the next meeting as Wednesday 17<sup>th</sup> May 2017**

**The meeting closed at 9.32pm**



**FORDINGBRIDGE TOWN COUNCIL**  
**BURIAL GROUND CHARGES**  
**as from 1<sup>st</sup> April 2017**

	<b>*Resident</b>	<b>Non Resident</b>
<b><u>Interment</u></b>		
Interment of ashes	£135	£270
Interment of body	£270	£540
Children under 16	no charge	
<b><u>Purchase of Exclusive Rights of Burial (30 years)</u></b>		
Grave Space	<b>£350</b>	<b>£700</b>
Cremation Plot	<b>£175</b>	<b>£350</b>
<b><u>Memorials</u></b>		
Memorial Grave	£140	£280
Memorial Cremation	£ 70	£140
Additional inscription	£ 30	£ 30

\*At the discretion of the Town Clerk, *Resident* to include former residents if moved out of parish for medical or other residential care. Residents of Godshill and Sandleheath Parishes are to be included within the Residents category for charging purposes.

**Please note:**

The reserving of grave spaces is not permitted. Graves are allocated to the next available space as directed by the Town Council.

## **FORDINGBRIDGE TOWN COUNCIL**

### **HIRING CHARGES FOR TOWN HALL w.e.f. 1st April 2017.**

For multiple bookings of 8 or more, a 10% discount applies.

**All single bookings must be paid in advance**

Bookings include all heating and kitchen facilities.

#### **MAIN HALL**

Maximum number allowed 150. **8m x 18m (26' x 59') approx.**

8.00 - 1.00 p.m.	Morning	£37.00
1.00 - 6.00 p.m.	Afternoon	£37.00
	Full day	£65.00
6.00 - 11.00 p.m.	Evening	£45.00
Commercial rate		£140.00
Badminton Clubs		£26.50 a session
Art Clubs		£42.00 a day

#### **Additional Charges:**

Hire of projector £10 per session

Use of Premises Licence £10 per session (to allow sale of alcohol)

Use of PRS (Music Licence) £20 per session (live music) or £6 per session (film shows)

Setting up (& clearing) including chairs, tables, staging or Art Club stands £20 per hire

#### **COUNCIL CHAMBER**

Maximum number allowed 35

Full day	£40.00
Half day	£23.00
Evening	£23.00
Commercial Rate	£85.00

All other bookings on request. Hourly rates may be charged at the discretion of the Clerk.

*All prices inclusive of VAT.*

**CARETAKER, Ann Russell – 07763 658163**