

## **FORDINGBRIDGE TOWN COUNCIL**

### **Minutes of the meeting of the General Council held on Wednesday 4<sup>th</sup> October 2017 at 7.30pm in the Town Hall**

**Present:** Cllr Connolly

Cllrs, Lewendon, Earth, Fulford, Wilson, Price, Hale, Perkins, White & Adams

**In Attendance:** Mrs H Richards, Town Clerk  
Mrs R Edwards, Admin Assistant  
Cllrs Sevier New Forest DC  
Katy Griffin, Forest Journal

#### **1. To receive apologies for absence**

Apologies were received from Cllr Anstey & Cllr Bellows, NFDC

#### **2. To receive declarations of interest**

No declarations of interest were made.

#### **3. To confirm the Minutes of the General Council meeting held on 6<sup>th</sup> September 2017 and report any matters arising**

Cllr Lewendon proposed and it was seconded by Cllr Perkins and therefore **RESOLVED**: that the minutes of the meeting held on 6<sup>th</sup> September 2017 are signed as a true record subject to the following amendment

Minute no. 8 – Para.4 .....Cllr ~~Hale~~-*Heron* responded that .....

Matters Arising – Cllr Lewendon reported that the hedge at Whitsbury Road had still not been cut.

#### **4. To receive any matters raised by Members of the Public**

No Issues raised

#### **5. To receive a report on any matters under Section 17 of the Crime and Disorder Act**

The Clerk advised that no report had been received.

#### **6. To receive a report from the Mayor**

The Mayor reported on the following duties undertaken during September.

6<sup>th</sup> NF Consultative Panel

17<sup>th</sup> Battle of Britain Service, Ringwood

The Mayor advised members of a forthcoming event at the United Reformed Church on the 21<sup>st</sup> October 2017 when a Hyde Band Concert would be held.

## **7. To receive a report from the County Councillor**

No report received.

## **8. To receive a report from the District Councillors**

Cllr Sevier advised that the WW1 Centenary Committee had been reconvened and were working on events to commemorate the centenary of the end of WW1 – these would include a church celebration, a march to the Ringwood Road Memorial and another Fordwick event at the church.

**Action:** Cllr Sevier to report at November meeting

Cllr Sevier then advised that a (NFDC) Traffic Management meeting was scheduled the following day which she would be attending. Members then discussed the following proposals for traffic management schemes put forward by the Town Council:

- Normandy Way – Residents Parking & Speeding
- Waverley Road – Hedge
- A338 Junction to North – Lighting and lining improvements needed together with filter signage & speed limit
- 20mph speed limit in town centre
- Replacement of the pavements in town centre, particularly at crossings

Members also made the following additional suggestions:

- Better signs directing visitors to car park
- Move the bus stop at Burgate
- Re-organisation of car park – Cllr Sevier that this is being planned

Cllr Lewendon gave praise for Parking Enforcement.

*Cllrs Sevier left the meeting*

## **9. To receive the following Committee meeting minutes and any recommendations to General council contained therein.**

- Planning Committee – 13<sup>th</sup> September received Cllr Fulford
- General Purposes Committee 20<sup>th</sup> September Received Cllr Wilson
- Amenities Committee 20<sup>th</sup> September Received Cllr Lewendon
- Finance & Policy Committee 27<sup>th</sup> September – received Cllr Connolly

## **10. To report on any health & safety issues**

Cllr Wilson advised that a recent accident had occurred in the Town Hall during a Badminton session – the issue had now been resolved.

## **11. To receive reports from representative on Outside Bodies and meetings attended**

Cllr Earth reported that several members of the Twinning Association would travel to Vimoutiers later in the month to attend celebrations to mark the 35<sup>th</sup> Anniversary. A jazz evening is to be held in the Town Hall on 21<sup>st</sup> October 2017 and a Murder Mystery on the 3<sup>rd</sup> February 2018.

Cllr Hale reported on attendance at the FCAVG AGM on 12<sup>th</sup> September 2017 and that agreement had been reached to support plans to reinstate Bishops Pond and consider a new name for the group as Bishops Pond is the only area in which the group works – if the group was also to set up as charity, it would enable grants to be applied for to improve access to the pond for the community.

Cllr Connolly, who also attended the AGM that it was a positive meeting and that Bishops Pond used to be a local nature area and it would be good to reinstate it.

#### **12. To receive any items of correspondence**

The Clerk read out correspondence, one received concerning shops in the town and the need to encourage new shops and the other received from an existing business owner concerned about competition created by the food market run in the town hall.

No. 13 omitted from the Agenda in error.

#### **14. To receive a report from the Clerk or any other relevant business**

Cllr Earth reported that ducks on the river had recently been targeted with catapults – this had been reported to the police.

Cllr Wilson raised concern over person(s) who sit at the entrance to the Car Park at Roundhills during the day, drinking alcohol. Members considered that this does not portray a good image to visitors to the town.

**Action:** Clerk to write to Police re. Anti-social behaviour.

Cllr Connolly asked Members to consider bringing an item for the Food Bank to each meeting until Christmas.

The Clerk reported on a very informative course attended on the 3<sup>rd</sup> October, Quotes, Contracts & Tenders provided by SLCC and advised Members that a formal standard procedure should be put in place for the Tendering Process. The Clerk also advised that now the Town Council has its own Facebook Page a policy and guidance should be put in place for its use.

**Action:** Clerk & RFO to prepare Procedure Notes for the Tendering process to support the Financial Regulations.

Clerk to prepare policy and guidance on the use of Social Media by the Council.

#### **14. To note the date of the next meeting as Wednesday 1<sup>st</sup> November 2017**

The meeting closed at 8.25pm