

**FORDINGBRIDGE TOWN COUNCIL**  
**Minutes of the Amenities Committee meeting held at 7.30pm on Wednesday 18<sup>th</sup> July**  
**2018 in the Town Hall**

**(Minutes subject to approval at the next meeting of the Committee)**

**Present:** Cllr Anstey – chairman  
Cllrs Hale, Lewendon, Paton, Moulard & White

**In Attendance:** Mrs H Richards Town Clerk  
Mrs M. Coatham, Finance Officer  
Cllr Adams  
Katy Griffin, Salisbury Journal  
2 representatives – Fordingbridge Carer Hub

**1. To receive any apologies for absence**

Apologies were received from Cllr Perkins.

**2. To receive any declarations of interest**

No declarations of interest were made.

**3. To confirm the minutes of the meeting held on 16<sup>th</sup> May 2018 and report on any matters arising**

Cllr Lewendon proposed and it was seconded by Cllr Paton and therefore **RESOLVED:** that the minutes of the meeting held on 16<sup>th</sup> May 2018 be signed as a true record. All in favour.

Matters Arising

Minute No. 7 - Refurbishment of the Memorial Gates & Stonework has now been completed.

- Cherry Tree Nursery were unable to supply required plants – now purchased elsewhere.

**4. To receive any matters raised by members of the public**

No matters raised.

**5. To report on matters relating to the Recreation Ground**

- **Memorial Gardens** – the Chairman invited representatives from the Carer Hub to speak and give details of the request for an enhancement to the Memorial Gardens. In 2005 the Council operated a scheme for local residents to plant a memorial tree in the gardens. One such tree has recently “disappeared” (the plaque having gone missing before). The tree has been moved following damage but now appears to have died. The group would now like the Council to consider a larger formal garden to be laid out in the outer area (surrounding the kiosk) which would enhance the area for the whole community. There would be a cost for provision of paths but plants could be donated (quotes had previously been received for provision of new paths which ranged from £8,000-£60,000 depending on materials).

Members agreed that generally the Memorial Garden does need improving and needs to be more practical for visitors to access. Funding may be from Developers Contributions or grant funding.

**Action:** Clerk to investigate location of plaque.

- **Waste Removal from Events** – Members considered whether organisers of events at the Recreation Ground (particularly free events) should be required to either remove rubbish themselves or pay for the cost of an additional skip being provided.

Cllr Anstey proposed and it was seconded by Cllr Hale and therefore **RESOLVED**: to recommend to the Finance & Policy Committee that organisers of events at the Recreation Ground are required to either:

- arrange for removal of waste themselves or
  - cover the cost of provision of an additional skip by the Council
- **Provision of PHS bins at Kiosk Toilets** – The Finance Officer (RFO) reported that the bins needed to be emptied more frequently – following discussion of the option to increase the frequency of the contract emptyings, Cllr Paton proposed and it was seconded by Cllr White and therefore **RESOLVED**: that the Council’s own grounds staff should empty the bins.
  - **Toilet Door Handles** – the RFO reported that toilet door handles at the kiosk were failing and required replacement. Following discussion members **AGREED** that all handles should be replaced as soon as possible. Quotes will be obtained to be considered by the Amenities Committee.
  - **Anti-Social Behaviour** – the Clerk reported that several incidents of anti-social behaviour had recently been reported involving travellers in the Children’s Play area. Products relating to drugs use had also been found at the Recreation Ground.
  - **Pump House** – now removed – former water supply issue arisen.
  - **Electrics** – Second quote received to move electrics (skatepark/workshop/old toilet block) – discuss at future meeting
  - **Replacement play equipment** – Quotes have been received for the replacement of the playhouse, however due to staff absence a report has yet to be prepared for members consideration.

#### **6. Replacement Skate park project**

The RFO advised members that redesign and enhanced budget requirement, members of the Council would meet with the supplier and District Councillor on Tuesday 31<sup>st</sup> July to discuss.

#### **7. To report on any matters concerning Open Spaces**

- Flaxfields End – New Forest DC have recently replaced the gates and blocked up unauthorised access points – which had led to a complaint from a local resident.
- New Forest DC are to undertake a project to identify all areas of open space within the parish where responsibilities and ownership is unclear in order to approach the Town Council for formal transfer.

#### **8. To note any items of correspondence**

Nothing to report.

#### **9. To receive a report from the Clerk or any other relevant business.**

The Clerk reported that during the recent Fire Safety Testing at the Pavilion a fault had been identified and the control panel needs replacement – Hampshire Fire Protection have quoted **£325.00 + VAT**.

**Action:** Clerk/RFO to organise replacement as a matter of urgency.

The Chairman reported that the fence at Allenwater Drive (access to football field) needs to be repaired for which quotes have been sought. Gate is also now in need of repair. Clerk to check with groundsman.

#### **10. To note the date of the next meeting as Wednesday 19<sup>th</sup> August 2018**

**The meeting closed at 9.20pm**