



FORDINGBRIDGE TOWN COUNCIL
The Town Hall, 63 High Street,
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Dear Councillor,

You are summoned to a meeting of the **Staff & Remuneration Committee** on **Tuesday 30th July 2013** at 1.30 pm in the Town Hall.

Ms K Mason, Town Clerk.

AGENDA

1. To receive any apologies for absence
2. To receive any Declarations of Interest
3. To confirm the minutes and report any matters arising from the meeting held on 20th March 2013
4. To confirm the appointment of the Information Officer vacancy
5. Salary & pension reviews for Town Council staff.
6. To discuss the updating of Town Council staff contracts
7. To conduct the annual review on the following staff policies:
 - Dignity at Work
 - Grievance
 - Disciplinary
 - Equal Opportunities
 - Retirement & Pension
8. To receive a report from the Clerk on any other relevant business
9. To note the date of the next meeting as determined by members.

PLEASE NOTE: This meeting will be held in Closed Session because of the nature of the business to be transacted. Members of the public and press will be excluded (Public Bodies (Admission to meetings) Act 1960).