



**FORDINGBRIDGE TOWN COUNCIL**  
The Town Hall, 63 High Street,  
Fordingbridge, Hampshire SP6 1AS

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[www.Fordingbridge.gov.uk](http://www.Fordingbridge.gov.uk)

**Dear Councillor,**

Members of the Committee are summoned to a meeting of the **Staff & Remuneration Committee** on **2<sup>nd</sup> November 2017** at 2.00pm in the Town Hall.

Mrs H Richards, Town Clerk.

### **AGENDA**

1. To receive any apologies for absence
2. To receive any Declarations of Interest
3. To confirm the minutes and report any matters arising from the meeting held on 20<sup>th</sup> April 2017.
4. To consider engaging Ellis Witham LLP to provide HR & Health & Safety services.
5. To discuss replacement of the Town Clerk.
6. To discuss training requirements
  - First aid
  - CiLCA
7. To conduct a review of the following staff policies:
  - Dignity at Work
  - Grievance
  - Disciplinary
  - Equal Opportunities
  - Retirement & Pension
8. To receive a report from the Clerk or any other relevant business
9. To note the date of the next meeting as determined by members.

**PLEASE NOTE: This meeting will be held in Closed Session because of the nature of the business to be transacted. Members of the public and press will be excluded (Public Bodies (Admission to meetings) Act 1960).**